



# CLERGY/RELIGIOUS With Declarations from INTERSTATE

This form should be completed by all visiting Clergy / Religious from other **Dioceses in other states or territories** in Australia PRIOR to providing religious services within the Catholic Archdiocese of Adelaide. The completed form should be forwarded to:

**Screening and Verification Authority** [caasava@adelaide.catholic.org.au](mailto:caasava@adelaide.catholic.org.au)

OR

via mail to **Screening and Verification Authority, Catholic Diocesan Centre, GPO Box 1364 Adelaide SA 5001**

Clergy/Religious Individual Details	
Full Legal Name	
Religious Name & Title	
Date of Birth	
Mobile Number	Email address
Postal Address	
Church Authority Details	
Current Diocese or Religious Congregation	
Church Authority – Name of Bishop/Vicar General/Provincial	Email address
Details of Visit or Appointment	
Date(s) of visit or Appointment Date	
Total Duration of Visit (days)	
Parishes/Schools in Archdiocese of Adelaide in which services are being provided during visit	
Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i>	
Confirmation of Good Standing <i>(one of these declarations must accompany this form)</i>	
Safeguarding Statements Form	<i>Must accompany this form</i>
Safeguarding Declaration and Disclosure Form <i>(to be used if there are disclosures to be made)</i>	<i>Must accompany this form</i>
Working With Children Check Details <i>(copy to be provided)</i>	
State or Territory of issue	
WWCC number	
WWCC Expiry Date	
Do you hold a current South Australian WWCC? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<i>(If 'Yes' please provide WWCC number and expiry date)</i>	

**Please note:** In the event that a visit or appointment exceeds 10 consecutive days in a calendar year, a Working with Children Screening in South Australia will need to be undertaken. The Screening and Verification Authority for the Archdiocese of Adelaide will be able to assist with the provision of information relating to this.

**FOR SCREENING AND AUTHORITY OFFICE USE ONLY**

*Result of Check (tick one)*

<p><b>Declarations</b></p>	<p><input type="checkbox"/> Safeguarding Statement Form</p> <p><input type="checkbox"/> Individual Safeguarding Declaration And Disclosure Form</p>
<p><b>WWC Clearance</b></p>	<p><input type="checkbox"/> Not Required (visit under 10 consecutive days)</p> <p><input type="checkbox"/> Sighted &amp; verified current check issued interstate</p> <p><input type="checkbox"/> Verified additional SA WWCC</p> <p>WWCC number .....</p> <p>WWCC Expiry Date .....</p>
<p><b>Approval notification forwarded to Archbishop's office</b></p>	<p><b>Date:</b></p>
<p><b>Notification to Professional Standards Office</b></p>	<p><b>Date:</b></p>
<p><b>Notification to Child Protection Office</b></p>	<p><b>Date:</b></p>
<p align="center"><b>SYSTEM UPDATES</b></p>	
<p><b>Update Master Sheet</b></p>	<p><b>Date:</b></p>
<p><b>Update CDES</b></p>	<p><b>Date:</b></p>
<p><b>Update Greentree</b></p>	<p><b>Date:</b></p>